QM RESORTS / INTERVAL MANAGEMENT, INC.

MILEAGE REIMBURSEMENT FOR PERSONAL VEHICLE USE

NAME_____ DEPT_____

DATE FROM_____ DATE TO_____

DATE	DESTINATION / PURPOSE

Ridge Sierra = $69.00 North Lake = $46.00 From NL to SL or SL to NL= $16.00 one way

Reimbursement Amount

MILEAGE REIMBURSEMENT CHECKS WILL BE DISTRIBUTED ON PAYROLL

_____ _____

Employee Signature Date Manager Approval Date